

Ensure your staff and organisation keep on top of regulatory and legal training requirements

Many of our customers operate in highly regulated or safety-critical environments where compliance is a legal and regulatory requirement. The ability to determine compliance criteria and maintain a clear and accurate audit trail is critical feature.

Totara LMS offers a range of tools to assign the right learning programs to the right people, automate recertification reminders and generate comprehensive reports on completions and non-compliance.

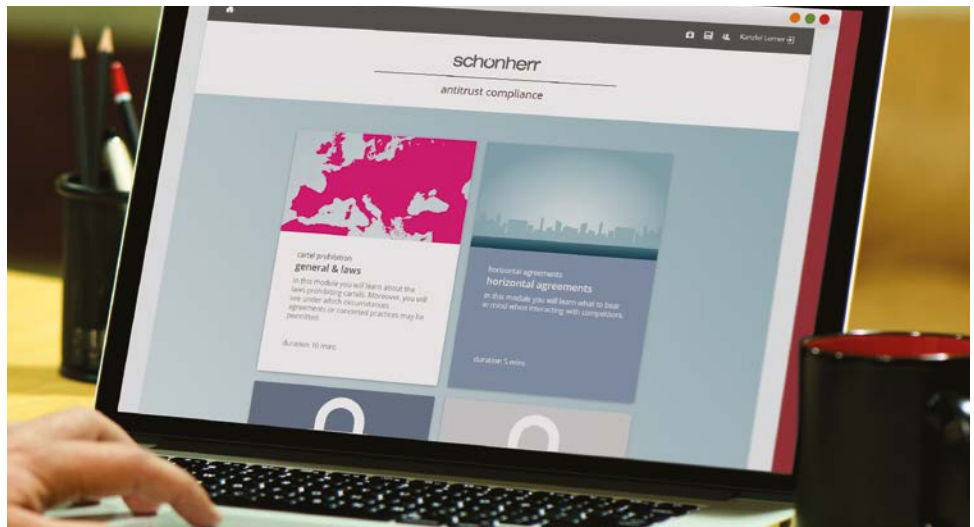
Programs and Certifications

Totara LMS Programs provide a mechanism to enrol learners into both mandatory and optional learning such as onboarding, health and safety courses and management training.

You can create single or multi-course custom learning pathways from an online, offline and blended course catalogue with a range of options around completion order, mandatory versus optional and prerequisite courses.

With the ability to personalise, preconfigure and automate messages for both learners and managers you can proactively manage completion reminders and notifications.

Totara LMS Certifications allows not only customised certification paths but also different recertification pathways for ensuring ongoing compliance.



Automatic tracking of certification expiries will alert learners and manager to upcoming training needs to ensure budgets and development time are efficiently allocated.

Administrators can assign Programs and Certifications automatically by Position, Organisation, Audience, Management hierarchy or to specific individuals.

Record of Learning

All learners have a personalised list of all past and future classroom based learning events and all completed and active Courses, Competencies, Programs and learning Objectives.

This provides learners with a central repository of information concerning their development progress as well as their upcoming mandatory and compliance based training requirements.

Managers can access a staff member's Record for a quick overview of their learning progress in order to further support them in their ongoing development.

Compliance and Completion Reporting

Totara LMS offers in-depth reporting on which staff have passed and completed assessments and compliance training before allocating work and project teams.

Learning and Development teams can generate reports on those individuals that haven't yet completed their mandatory learning and engage with their managers to ensure their training is prioritised.

With the ability to schedule daily, weekly, monthly or yearly reports on compulsory and compliance training completions and gaps, compliance managers can have relevant and up-to-date reports sent straight to their inbox.

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